

Knowlton School **Special-Action Probation (SAP) Policy**
(approved by Knowlton Academic Affairs Committee 02/22/24)

Students who are not making satisfactory progress toward the degree listed on their records will be placed on special-action probation, even if their Cumulative GPA is above a 2.0. The Knowlton School Student Services Office will inform students of their SAP status at the end of an semester, as well as the conditions of probation, including the minimum conditions that must be met in the following semester to avoid academic dismissal. When students meet the conditions, they will be removed from probation. The SAP designation will remain on a student's record for the semester it was assigned.

The Knowlton School will place a student on SAP if any of the following occur:

- Failing one or more major courses in a semester
- Earning a grade of C or below in a studio course
- Earn below a 2.0 for the semester
- Not enrolling in appropriate coursework toward the major during the semester
- Admission to the major after having been previously dismissed from the School or from the University

To be removed from SAP, a student must meet the following requirements in the probationary semester:

- Meet with their academic advisor within the first two weeks of the semester to discuss the probationary terms
 - Course schedules changed must be approved by an advisor during SAP
 - Complete any immediate conditions of the SAP, such as meetings, correspondence, etc.
 - Complete the Academic Success module
 - Students who do not meet with their advisor will have a hold placed on their account.
- Register for the advisor-approved course schedule
- Receive a C+ or higher in all major courses
- Receive a semester GPA of 2.3 or higher

Failure to meet the conditions made during the probationary period can result in eligibility for dismissal. After two concurrent semesters of SAP, students will be dismissed from the Knowlton School.