The studio will focus on developing multiple strategies to solve site, programmatic, aesthetic, and construction problems and use these to create productive, complex, and meaningful buildings which perform well and create thoughtful relationships with their contexts. There will be multiple projects during the semester that will build on each other and focus on a variety of problems. The goal will be to develop a set of skills and strategies that can react to a number of situations and will simultaneously resolve a number of issues. Students will be expected to use the tools learned in previous studios and history/theory courses to research precedents, formulate strategies, and coordinate the reasoned production of a scheme which satisfies a range of problems and conditions.

**General Policies:**

**Course Format**- Studio meetings will be three times a week, Monday, Wednesday, and Friday. Sometimes we will meet as a group to discuss general issues, sometimes we will meet in site teams, sometimes individually. Four model captains will be selected to oversee the construction of the four site models. Students will be expected to be ready at the beginning of each studio period with materials prepared to be discussed and reviewed. Design is dependent on continually reassessment, investigation, and discovery. Studio should be regarded as a laboratory activity and the best projects will reflect a process which combines analysis with invention.

**Deadlines**- Students who miss deadlines due to valid extenuating circumstances may submit the required work at a date agreed upon with the instructor. University regulations limit such circumstances to serious personal illness and death of an immediate family member, and both cases require written documentation: a doctor's note or a newspaper obituary. Unexcused late projects will not be accepted, incomplete projects will be evaluated in relation to their degree of completion, and a student is present only if he or she submits sufficient work to the instructor. A student will be warned by email after the first unexcused absence; a student's grade will drop one letter grade after the second unexcused absence; and a student with three unexcused absences will be immediately dismissed and given an "F".

**Documentation**- Students must provide digital documentation of work at the end of the quarter. The specifications will be given at the end of the quarter, to be handed in to Carmen. Another copy on disc should be placed in the instructor's mailbox.
Documentation will be due at the end of final exams. If not received as specified and on time, the grade for the quarter will be reduced by one letter grade.

**Evaluation**- Studio evaluation will include not only the quality of an individual design, but also the degree to which the student has contributed to the collective learning within the group, through discussion, documentation, and research. Grading is based on comparison with other students in the course, with students who have taken the course previously, and with the instructor's expectations relative to the objectives of the course. Evaluation of the projects is by reviewers comprised of other members of the KSA faculty, faculty members of other schools, and practicing architects and other related professionals. For an "A", the student must satisfy the project objectives excellently; for a "B", in an above average manner; for a "C", in an average manner; for a "D", in the lowest acceptable manner; and an "F" denotes that a student has not satisfied the course objectives.

**Sexual Harassment**- The Ohio State University's Sexual Harassment policy, which applies to all faculty, students, and staff, includes lewd remarks and inappropriate comments made in the studio environment, classroom, and computer labs, as well as the "display of inappropriate sexually oriented materials in a location where others can see it." Students can file a complaint by contacting Student Judicial Affairs at 292-0748. Sanctions include reprimand, suspension, and dismissal from the University.

**Students with Disabilities**- If a student requires accommodation for a disability, he or she should immediately arrange an appointment with his or her professor and the Office for Disability Services. At the appointment, the professors, disability counselors, and student can discuss the course format, anticipate needs, and decide upon accommodations. Professors rely on the Office for Disability Services for assistance in verifying the need for accommodations and developing accommodation strategies.

**Studio Safety**- To provide the best education, the KSA must act as a community. As such, its members (faculty, students, and staff) must respect and watch out for each other. The studio is open for students at all hours. The University Escort Service provides safe transportation to and from Knowlton Hall from 7:30am until 3:00am. Call 292-3322.

**Studio Behavior**- Students must work in the studio (or computing labs or shop) during the scheduled course hours. Students are responsible for keeping their areas clean, their floors free from obstructions, and all studio furniture in good condition and in its original location. All presentation materials must be removed from review spaces following reviews and all studio materials must be removed from the building at the end of every quarter. Students may, however, store material in their credenzas over winter and spring breaks. Studios are inspected on the last day of final exams- negligent students are subject to grade withholding and maintenance costs. Please also note:

1. The following items are prohibited in Knowlton Hall: non-KSA furniture, liquor, weapons, bicycles, rollerblades, and pets.
2. The following tools are prohibited in Knowlton Hall: spray paints, foam cutter wands, welding devices, heat guns, and any flame or gaseous liquid device.
3. The following safety compliances must be observed: electrical power cords cannot be connected in a series or extend over traffic areas; fire extinguishers must remain accessible and in full view; access to stairwells, corridors, and aisles must maintain a 44" clear width and handrails must be unobstructed.
4. Building surfaces cannot be marked, anchored to, or penetrated.
5. Installations may not occur in any part of the building except by permission of Philip Arnold, KSA Building Coordinator.
6. Power tools are restricted to the mat/fab lab except by permission of Philip Arnold, KSA Building Coordinator.
7. Loud noise is forbidden.
8. Graffiti and vandalism are grounds for disciplinary action.