APPROACH.

The international study course consists primarily of an intensive 10-day International Workshop on Urban Landscape hosted and programmed this year by the University of Seoul (UOS) in South Korea. The workshop will include lectures, tours, meals, lodging and a studio-style design charrette with students and faculty from UOS, Chulalongkorn University (Bangkok, Thailand), and OSU. A series of required preparatory readings will provide contextual and theoretical background on the workshop topic: ecotourism-oriented redevelopment adjacent to the Demilitarized Zone (DMZ) that is the highly militarized boundary between the North and South Koreas. Following the workshop in Seoul, you will document this contextual and theoretical background along with your workshop project and experience in an essay due during the Autumn semester. The essay will synthesize verbal and graphic representations of the workshop topic, drawing from course readings, the workshop in Seoul, and your international study experience.

PRODUCTS.

Readings. Required readings are posted on our Carmen course site under two modules: ‘required 5’ and ‘selected 5.’ Please read all five of the articles under ‘required 5,’ and your choice of five under ‘selected 5.’ Your choice of ‘selected 5’ should include at least two of the academic articles (meaning those with an abstract, that is: the Choi, Lee and Mjelde, Shin, and Yoon and Lee). An annotated bibliography of these 10 readings, based on examples posted, will be due on the Carmen dropbox by 8/1/2013. Annotations should demonstrate your comprehension of integral concepts in the readings, and should combine your paraphrasing of those concepts (mostly) and significant quotes. You’re not expected or encouraged to draw conclusions before the workshop. Include page numbers of noted points (in the case of paraphrases as well as quotes). References should be correctly and fully cited according to the American Psychological Association (APA) style and format. Refer to http://owl.english.purdue.edu/owl/resource/560/01/ for guidelines.

Additional references with information that may become helpful are posted under ‘more references.’ They aren’t required -- browse them at your convenience. Please let me know if you find others that may help everyone -- I’ll post.
**Workshop.** Workshop instructors will assign deliverables specific to their studios in Seoul. Completed work will be due 9/30/2013 on the Carmen dropbox AND CD.

**Essay.** An essay relating the readings to your workshop work and experience will be due to the dropbox on Carmen AND a back-up CD 9/30/2013. It should include a written portion of 5 pages (double spaced, 8.5 x 11, font: Calibri Regular, 11 pt), selected images from your workshop team project, your photos, videos and sketches. The written portion should describe your team project and process, your personal experience during the workshop, and how these relate and/or don’t relate to your expectations based on each of the readings. You should look to your annotated bibliography in writing the essay, using it liberally to integrate key points, ideas, and quotes (citing correctly in APA format). The object is to write about and illustrate your understanding of the workshop topic as it’s informed by ALL the readings (the 5 required + the 5 you selected) and by your own engagement with the workshop places (Seoul, University of Seoul and the DMZ tour) and people. The images you select should contextualize your written points, and should be integrated with the text as figures with captions. Video, even short clips, is especially encouraged, because it captures sound and motion, but of course, sketches and photos can also be evocative. We’ll discuss the essay more during our trip, and please ask questions, always.

**Documentation.** Students must submit electronic documentation of all work to the dropbox on Carmen and on CD by 9/30/2013. The files should be named according to the following convention: 5798_AU13_[name of assignment – bibliography, workshop, sketch, photo, video, or essay]_[author’s last name(s)]_[number of drawing/sketch/photo/video in sequence as applicable]_[descriptive name, like “plan,” “perspective,” “DMZ fence,” etc)...so then the file naming convention is: 5798_AU13_assignment_name(s)_imagenumber _ ImageName.jpg. Please don’t include any spaces in the file names, because of their re-coding when downloaded. Instead use capitals, as I’ve done above with ‘ImageName’ and in titling the readings on Carmen. If you have questions, please ask. The file naming is essential for archiving (yours, mine and the school’s), and work that’s not named correctly will not be credited.

**POLICY.**

**Evaluation.** As the work in this course is both individual and collective, the evaluation criteria include not only academic performance, but also the ability to make constructive contributions within the overall framework of the course, including all workshop activities.

Students are expected to attend all class meetings, for the entire scheduled time, and to be actively working on LARCH 5798 assignments while in class. Excuses will be granted only for serious illness, family emergencies or other circumstances by approval of the instructor or section head. Permission must be received from the instructor prior to missing a class or submitting late work. A student will be warned by email after the first unexcused absence; a student’s grade will drop one letter grade after the second unexcused absence; and a student with three unexcused absences will be immediately dismissed and given an “E.”

All assignments must be completed to receive a passing grade. No exceptions. Course instructors reserve the right to make changes to the course syllabus, schedule and assignments as needed and with appropriate notification of students enrolled in the course.

Students are evaluated at the completion of each project based on their performance relative to the instructors’ expectations and the performance of other students in the class. Grades will be based on the following formula:

- Participation 25%
- Workshop Deliverables 25%
- Annotated Bibliography 20%
- Essay 30%
Final letter grades will be equivalent to the following ratings with plus and minus qualifications:

A  Excellent
B  Average
C  Below Average
D  Poor
E  Failure
I  Incomplete

An incomplete can be given only if a student is determined by the instructors to have successfully completed at least half of the studio assignments by the end of the final day of class. To make up the incomplete, all work must be submitted in a manner agreed between the instructors and the student and according to OSU academic guidelines.

**Deadlines.** Students who miss deadlines due to valid extenuating circumstances may submit the required work at a later date, as agreed upon with the instructor. University regulations limit such circumstances to serious personal illness and death in the immediate family. Unexcused late projects are not accepted, incomplete projects are evaluated in relation to their degree of completion, and a student is present only if he or she presents sufficient work to the instructor.

**Academic misconduct.** Any indication of possible cheating, plagiarism or other academic misconduct must be referred to the Committee on Academic Misconduct 3335-23-01. All work in this course must be original and/or appropriately cited per standards of use and law. All sources must be referenced, images credited and citations appropriately assigned. Submissions violating these parameters will receive a grade of “E”, and students will be referred to the Committee on Academic Misconduct per university rules.


**Sexual harassment.** OSU’s Sexual Harassment policy, which applies to all faculty, staff, and students, includes lewd remarks and inappropriate comments made in the studio environment, classroom, and computer labs as well as the “display of inappropriate sexually orientated material in a location where others can see it.” Students can file a complaint by contacting Student Judicial Affairs at 292-0748. Sanctions include reprimand, suspension, and dismissal from the University.

**Students with disabilities.** If you need an accommodation related to a disability, contact the Office for Disability Services or the ADA Coordinator’s Office for assistance in verifying the need for accommodations and developing accommodation strategies. Your needs and potential accommodations will be considered relative to the course format.

If you have not previously contacted the Office for Disability Services, you are encouraged to do so.

ADA Coordinator’s Office: http://ada.osu.edu
Office for Disability Services: http://www.ods.ohio-state.edu/
(614) 292-3307 | Fax: (614) 292-4190 | TDD: (614) 292-0901
Other resources for students can be found at: http://studentaffairs.osu.edu.