Meeting Location: KN 190

Tuesday and Thursday, 3:55-5:15PM

Instructors:
All of the following professors share equal status in teaching this course.

J. “Kyle” Ezell, ezell.5@osu.edu, Knowlton Hall Office 223, Office hours 2:00 – 3:00 PM Tuesdays and Thursdays and by appointment.
Kareem Usher, usher.21@osu.edu, Knowlton Hall 292, Office hours, 2:00 – 3:00 PM Tuesdays and Thursdays and by appointment.
Becca Kemper, kemper.30s@osu.edu, Knowlton Hall 470, Office hours 1:35 – 2:35 PM Tuesdays and Thursdays and by appointment.

Class Overview:

Welcome to CRPLAN 2110: Planning plays an important role in the overall quality of every place. For instance, design details in neighborhoods directly impact whether residents can walk safely; zoning laws determine what kind of businesses are allowed to operate; materials used in the construction of housing can predict an area’s longevity; and the level of frequency of buses along a corridor make it possible (or impossible) to live without a car. City and regional planners must understand how local issues directly impact the quality of life in our cities and regions. Effective professional planners must be trained to think critically, intelligently, and with great attention to the small details.

This introductory course provides a strong foundation in the field of planning where students learn the planning “culture.” The overall goal of this course is to establish a solid base for planners who become savvy researchers, confident in sharing their educated opinions, and able thrive in creative problem solving process.
This course is considered a service learning course—a teaching method that combines traditional instruction with service-based research for community partners. You will serve a number of community partners in the Columbus area over the term, exposing you to a number of physical, cultural, and social contexts as they relate to city and regional planning.

CRPLAN 2110 is required for the undergraduate major. It is also the recommended prerequisite course for students who are interested in the planning major. There are no prerequisites for this course. The essence of 2110 (and of the City and Regional Planning profession) follows:

There is no box. City and Regional Planners are out-of-the-box thinkers. We love cities, towns, and regions. We are sustainability systems designers. We serve communities as tomorrow’s innovators who care about the quality of life for everyone. We are interested in developing local economies and economics for an entire country, providing affordable housing, promoting green energy, preserving threatened land, building great public transit, and developing sustainable cities and regions. Does this sound like you or who you’d like to be? We are looking for innovative, creative students who are ready to be challenged and who seek to give back to communities. A service-based education in City and Regional Planning will make your career goals reality.

At Ohio State University, we offer undergraduate, graduate, and doctoral programs. The bachelor’s and master’s programs emphasize developing planners for professional practice through real-world experiences. The doctoral program focuses on expanding knowledge of planning to improve the profession. Our students are among the best in the world, and the opportunities for learning are endless.

CRPLAN 2110 should be the first course you take to understand the possibilities in a planning career.

Course Format:

1. Lecture
2. In-Class Activities
3. Team Fieldwork
4. Individual Final Project

Course Goals:

1. Students make connections between concepts and skills learned in an academic setting and community-based work.
2. Students demonstrate an understanding of the issues, resources, assets, and cultures of the community in which they are working.

In addition, students will gain knowledge in the field of City and Regional Planning in the following ways through:

- Learning how to think like a professional city and/or regional planner.
- Being able to work in and therefore effectively communicate in a collaborative work team.
- Acquiring teamwork skills—a hallmark of a service-based education.
- Understanding the basics of planning and urban design.
- Knowing how to offer specific (basic) planning and urban design recommendations for local organizations and non-profit agencies.
- Discovering a potentially hidden passion in the field of planning.
• Understanding key issues city and regional planners deal with to build sustainable communities.
• Learning the (general) nuances of community work by actually working in communities.
• Thinking critically and effectively analyze planning problems.
• Learning how to professionally recommend a wide variety of ideas and solutions to community agencies.
• Providing useful, professional deliverables to community organizations.
• Learning to please community-based clients by providing more than they expect.
• Using the latest technology to communicate their research on planning issues.
• Improving your research, writing, oral and graphic skills.
• Growing as a person and as a student professional.

Class Location:

When we have class work days we will convene in Knowlton Hall 190, however there will be days where we go outside. The instructor will notify you the class before if this is the cage.

Attendance Policy:

Attendance is absolutely a priority. A student’s grade will drop one letter grade after the second and third unexcused absences; and a student with four unexcused absences, the student will be dropped from the course and given an “E”. (Per the Knowlton School’s suggestions.)

Definition of “Excused Absence”

There are five situations which constitute an “excused absence.” They are:

1. **Personal illness**: Students who are too ill or injured to participate in class must provide written documentation from a physician stating that the student cannot participate in class.
2. **Death of a member of the student’s immediate family**: Students who have missed class due to a death in the family must provide documentation of the death (death certificate, obituary, etc.).
3. **Military or government duty**: Please notify the instructor prior to service.
4. **University/Knowlton School sanctioned events**: Students who will be participating in University/Knowlton School sanctioned events must provide the instructor with a copy of the scheduled events and those classes of which will be missed.
5. **Major religious holiday**: Students who will be observing a religious holiday must provide date/event written notification to the instructor within the first two weeks of the semester.

Class Materials:

We will be doing some drawing, tracing and coloring/rendering. You don’t need to go out and buy all the super expensive Prismacolor Markers and Pencils. Crayola or RoseArt will work just as well. It is suggested that you have the following materials:

• A small, non-ruled notebook/sketchbook: Something that you can carry with you to take notes/drawings with. **THIS WILL BE VERY USEFUL IN THIS CLASS**.
• Colored Markers
• Colored Pencils
• Black Fine Tip Permanent Marker
• Black Medium Tip Permanent Marker
• Camera: (this one is absolutely, positively needed) If you have an iPhone or other Android/ Windows/ Blackberry based Cell Phone, this will suffice, but a digital point-and-shoot is preferred.

Note: Some of these are provided in class, but it is best to have your own for work outside of class, as needed.

Technology:

This class will require you to use technology (the blogs are online and found at u.osu.edu/crp2110). If you are uncomfortable with using scanners, cameras and other forms of tech, please let me know and we will try to accommodate you as needed, but basic computer skills are required as a pre-requisite.

Course Website:

“The 2110 Website” is the course’s discussion and participation website.

http://u.osu.edu/crp2110/

You are responsible for joining this site where your teams will post professionally-written blogs.

Grading:

Letter grades are assigned based on a standard scheme:

A 93-100 / A- 90-92.9 / B+ 87-89.9 / B 83-86.9 / B- 80-82.9 / C+ 77-79.9 / C 73-76.9 / C- 70-72.9 / D+ 67-69.9 / D 60-66.9 / E <60

There are two sections of grading and each is a percentage as follows:

• Project Solution Blogs (10 at 6% each for 60%): These GROUP PROJECTS that are due prior to class (or 2:20PM on Tuesday), unless more time is needed by the class as a whole. The goal is to stimulate a dialogue and engage your minds to creatively solve problems and engage with the material. Instructions for these blogs will be explained as the semester progresses.

• Final Solution Blog and Vlog (20%): This is an Individual Project. This will be due at the end of the semester. This is similar, but more in depth than the Project Solution Blogs. Expectations for this will be explained three weeks before your Final Project Solution is Due.

• Participation (20%): As in life, your peers will also evaluate your work. 20% of the value of your grade will come from the assessment of your group members on your worth to the group. This will occur in two iterations, one as a “midterm” assessment, and another at the end of the semester. Furthermore, the instructor reserves the right to modify these grades.

A note about awarding points for the final grade: At my discretion, students who choose not to complete every assignment (for instance, deciding to skip your vlog) will receive at least a drop of one letter grade beyond the points lost as a result of not completing the assignment.

Proposed Class Schedule: (Topics and timing ALWAYS changes to take advantage of unanticipated situations and opportunities.)

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<thead>
<tr>
<th>Module</th>
<th>Date</th>
<th>Class No.</th>
<th>Due Dates</th>
<th>Class Title</th>
<th>Activity</th>
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<tr>
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<td>Date</td>
<td>Class</td>
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<td>Interpreting the City through Photography</td>
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<td>Team City Building/Placemaking Competition</td>
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<td>9/29/2015</td>
<td>Class 11</td>
<td>Site Planning and Gaining a Design Eye</td>
<td>Lecture; Studio Exercise</td>
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<td>10/1/2015</td>
<td>Class 12</td>
<td>Site Plan Review I</td>
<td>Studio Exercise</td>
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<td>10/8/2015</td>
<td>Class 13</td>
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<td>Studio Exercise</td>
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<td>10/13/2015</td>
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<td>10/22/2015</td>
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<td>Brownfield Redevelopment II</td>
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<td>10/27/2015</td>
<td>Class 17</td>
<td>Greenfield Development I</td>
<td>Guest Lecture</td>
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<td>10/29/2015</td>
<td>Class 18</td>
<td>Greenfield Development II</td>
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<td>11/3/2015</td>
<td>Class 19</td>
<td>Pedestrian Planning I</td>
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<td>11/5/2015</td>
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<tr>
<td>11/10/2015</td>
<td>Class 21</td>
<td>Evaluating Transit I</td>
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11/12/2015  Class 22  Evaluating Transit II  In-Class Exercise
11/17/2015  Class 23  Blog 9  Planning for Bicycles I  Guest Lecture
11/19/2015  Class 24  Planning for Bicycles II  In-Class Exercise
11/24/2015  Class 25  Blog 10  Making Your Mark on the City  Video Story Boarding
12/1/2015  Planning Mobility  Class 26  (Individual) Video Draft 1  Studio Exercise
12/03/2015  Class 27  Capstone Class  In-Class Review
12/09/2015  Class 28  Final Project Videos / Vlog Due  No class meeting

Class Procedure and Rules (Long Version)

These are the general rules for the City and Regional Planning Program at The Ohio State University. As a student in this course, you are to know and understand the Student Code of Conduct along with local, state and federal laws. This section serves as a supplement to those procedures and regulations.

I: Academic Misconduct/Plagiarism/Cheating

This class has a ZERO-TOLERANCE policy with regard to Academic Misconduct. If instructor(s) discovers Academic Misconduct, you will automatically fail the course. Furthermore, the instructor(s) is/are required to report Academic Misconduct to the Committee on Academic Misconduct (University Rule 3335-5-487). Academic Misconduct includes plagiarism, cheating and falsifying or modification of attendance records.

Per the The Ohio State University Student Code of Conduct 3335-23-04 Section A

Academic misconduct is any activity that tends to compromise the academic integrity of the university or subvert the educational process. Examples of academic misconduct include, but are not limited to:

1. Violation of course rules as contained in the course syllabus or other information provided to the student;
2. Knowingly providing or receiving information during examinations such as course examinations and candidacy examinations; or the possession and/or use of unauthorized materials during those examinations;
3. Knowingly providing or using unauthorized assistance in the laboratory, on field work, in scholarship or on a course assignment;
4. Submitting plagiarized work for an academic requirement. Plagiarism is the representation of another’s work or ideas as one’s own; it includes the unacknowledged word-for-word use and/or paraphrasing of another person’s work, and/or the inappropriate unacknowledged use of another person’s ideas;
5. Submitting substantially the same work to satisfy requirements for one course or academic requirement that has been submitted in satisfaction of requirements for another course or academic requirement without permission of the instructor of the course for which the work is being submitted or supervising authority for the academic requirement;
6. Falsification, fabrication, or dishonesty in creating or reporting laboratory results, research results, and/or any other assignments;
7. Serving as, or enlisting the assistance of, a substitute for a student in any graded assignments;
8. Alteration of grades or marks by the student in an effort to change the earned grade or credit;
9. Alteration of academically related university forms or records, or unauthorized use of those forms or records;
10. Engaging in activities that unfairly place other students at a disadvantage, such as taking, hiding or altering resource material, or manipulating a grading system; and
11. Violation of program regulations as established by departmental committees and made available to students.

Academic integrity is essential to maintaining an environment that fosters excellence in teaching, research, and other educational and scholarly activities. Thus, The Ohio State University and the Committee on Academic Misconduct (COAM) expect that all students have read and understand the University’s Code of Student Conduct, and that all students will complete all academic and scholarly assignments with fairness and honesty. Students must recognize that failure to follow the rules and guidelines established in the University’s Code of Student Conduct and this syllabus may constitute “Academic Misconduct.”

Ignorance of the University’s Code of Student Conduct is never considered an “excuse” for academic misconduct, so it is recommended that you review the Code of Student Conduct.

If a faculty member suspects that a student has committed academic misconduct in a course, they are obligated by University Rules to report suspicions to the Committee on Academic Misconduct. It is the responsibility of the Committee on Academic Misconduct to investigate or establish procedures for the investigation of all reported cases of student academic misconduct. If COAM determines that a student has violated the University’s Code of Student Conduct, the sanctions for the misconduct could include a failing grade in this course and suspension or dismissal from the University.

Learn more:

- The Committee on Academic Misconduct web page: oaa.osu.edu/coam.html
- Ten Suggestions for Preserving Academic Integrity: oaa.osu.edu/coamtensuggestions.html

2: ADA Policy
Students with disabilities that have been certified by the Office for Disability Services will be appropriately accommodated and should inform the instructor as soon as possible of their needs. The Office for Disability Services is located in 150 Pomerene Hall, 1760 Neil Avenue; telephone 292-3307, TDD 292-0901; http://www.ods.osu.edu

3: Professionalism and Attentiveness

The City and Regional Planning Program expects a high level of professional behavior between visitors, students, faculty and staff. Furthermore, CRP has the expectation that as a student you are to pay attention, respect and be civil to speaking visitors, students, faculty and staff during instruction and studio work. The CRP Program also expects that as a student you are professional in written, verbal, digital or physical interactions.

Prohibited behaviors under this rule include, but are not limited to

- Sleeping;
- Interrupting or disruptive behavior;
- Cellphone use, texting, and computer use during lectures (see #13 below);
- Working on outside Coursework;
- Damaging property;
- Tardiness;
Voice or video recording of instruction/lectures;
Sexual harassment, and;
Discrimination on the basis of gender, sexuality, race, ethnicity or religion.

The Instructor(s) reserve the right to warn or remove students from the classroom who do not follow these rules during instructional time. Furthermore, the instructor(s) reserves the right to deduct from the student’s grade for violation of these rules. If there is a claim of sexual harassment or discrimination, the claim will be reported and investigated by City and Regional Planning Department, The Ohio State University and potentially law enforcement in an expedient manner.

4: Grading and Tardy Assignments

The instructor(s) pledges to be reasonably fair and consistent with regard to grading. Typically, but not always, the instructor(s) will give explanation as to why deductions on assignments occur. Students wishing to appeal grading must make the appeal in writing within five (5) calendar days after an assignment grade is posted. Assignments up to twenty-four (24) hours will receive an automatic deduction of ten-percent (10%), or one letter grade. Assignments not posted within twenty-four (24) hours after deadline are marked as missing and receive zero (0) points. Appeals for missing assignments may be submitted in writing within five (5) calendar days after assignment deadline.

5: Incomplete Grades

Incomplete grades are given due to extraordinary circumstances. To request an incomplete grade, the instructor(s) must be notified in writing at least five (5) calendar days before the grades are due for graduating seniors are due to the university.

6: Revision of Syllabus

The instructor(s) at any point in time reserves the right to change the syllabus, as needed, to fit content for the course. If changes to the syllabus are made, the instructor(s) will notify students in class or in writing.

7: Student Content Release

The Department of City and Regional Planning at The Ohio State University and The Ohio State University reserve the right to use any content submitted by students for the completion of the course. This includes blogs, vlogs, drawings, illustrations and other items that are produced for, during and in class. Your grades will never be published. If you wish to opt out of this release, notify the instructor(s) in writing.

8: Expectations for Your Team and Individual Projects

Each person in 2110 will be assigned to prepare one or more elements of several projects. In addition students will be organized into teams to focus on research and development. Expect to be flexible and responsive to the times where individual work is needed and where team work is needed. Working well with other team members who have a variety of skills and personalities is a critical function in the professional world.

9: TeamMember Communications

You are responsible for monitoring your osu.edu email where we will be primarily communicating outside of the meeting periods. Missing emails will not constitute an excuse for keeping up.
10: Attitude
We expect you to have a professional attitude. Employers report that attitude is one of the most important qualities when making hiring decisions. Negative attitudes, including troublemaking, inflexibility, “drama,” and not following through will simply not be tolerated.

11: Being Late
Do not be late for studio. Arriving on-time for class is expected, so make appropriate arrangements. Respecting others, including their time, is critical in a productive work environment.

12: Being There
You must attend class and lecture and you may not leave early from either.

13: Texting and Phone Use / In-Class Computer Use
Mentioned above and repeated here, you are prohibited from texting in class and we have ZERO tolerance for this. You may not answer your phone in class. Please turn your ringers off. If you have an emergency, please let us know and you may be allowed to take the call outside. Otherwise, you will be courteous by not talking on your phone. Computer use during class lectures is expressly prohibitive. It is very distracting when students use their computers to take notes during class lectures since most lectures require (mostly) listening. Do not open your laptops during our in-class sessions unless otherwise given specific permission. Your friends and family can wait. Do not use social media during your class time.

14: Sexual Harassment
Any form of sexual harassment or intimidation will not be tolerated. OSU’s Sexual Harassment policy, which applies to all faculty, staff, and students, includes lewd remarks and inappropriate comments made in the studio environment, classroom, and computer labs as well as the “display of inappropriate sexually oriented materials in a location where others can see it.” Sexual harassment includes inappropriate behavior among two or more students; between students and faculty; and among faculty. The actions can take place in physical, verbal, or written forms. Refer to University’s Code of Student Conduct 3335-23-04 (C) for additional information and for procedures on filing a complaint.

15. Knowlton School Conditions for Probation by Special Action (for KSA undergraduate students)
All undergraduate students must meet standards of academic progress. Students who do not meet these standards are subject to probation and dismissal. Dismissed students have an opportunity to apply for reinstatement. As described in University Rules, the responsibility for administering these rules is split between the university and the student’s school or program. Refer to the Undergraduate Advising Handbook section D for details on how these provisions are implemented: knowlton.osu.edu/students/current-students.

16. Safety
To provide the best education, the Knowlton School must act as a community. As such, its members (faculty, students, and staff) must respect and watch out for each other. The University escort service provides safe transportation to and from Knowlton Hall 7:30AM-3:00AM. Call 292-3322.

17. Professional Conduct
Students are expected to conduct themselves in a professional manner and to abide by the provisions in the Code of Student Conduct. Students should appreciate diversity, and they should conduct themselves professionally with members of the same or opposite gender, sexual orientations, and/or from different ethnicities and cultures.

Students should represent themselves in a professional manner in forums that have public access. This includes information posted on social networking sites such as Facebook and Twitter. Information on these pages is often screened by potential employers, and unprofessional material can have a negative impact on job or graduate school prospects.

18. Prohibited Items and Actions
The following items are prohibited: Non-Knowlton School furniture, alcohol, cigarettes, weapons, bicycles, skateboards, rollerblades, pets, spray paints, foam cutter wands, welding devices, heat guns and any flame or gaseous liquid device.
The following safety compliances must be observed: electrical power cords cannot be connected in a series or extend over traffic areas; fire extinguishers must remain accessible and in full view; access to stairwells, corridors, and aisles must maintain a 44” clear width and handrails must be unobstructed.

Building surfaces cannot be marked, anchored to, or penetrated.

Installations may not occur in any part of the building except by permission of the Knowlton School Building Coordinator.

Power tools are restricted to the shop except when permission is granted by the Knowlton School Building Coordinator.

Loud noise is forbidden.

Graffiti and vandalism are grounds for disciplinary action.

**STUDENT RESOURCES**

**Knowlton Student Services**
100 Knowlton Hall. Hours: 8 a.m. – 5 p.m. weekdays

Undergraduate Students:  [knowlton.osu.edu/students/undergraduate](knowlton.osu.edu/students/undergraduate)
Graduate Students:  [knowlton.osu.edu/students-current-students/graduate](knowlton.osu.edu/students-current-students/graduate)

**Student Advocacy and the Dennis Learning Center**
advocacy.osu.edu
dennislearningcenter.osu.edu

**University Counseling and Consultation Services**
ccs.ohio-state.edu

**Ohio State Police Department**
ps.ohio-state.edu

General non-emergency:  (614) 292-2121

To report an emergency, dial 9-1-1