UNDERGRADUATE COURSE WITHDRAW REQUEST

Complete this form to withdraw from a full semester course after the 4th Friday of the semester or to withdraw from a first or second session course after online registration closes. A course withdraw may be requested until the 10th Friday for full semester course or the University Registrar's deadline for first or second session courses. Please visit http://registrar.osu.edu for a full listing of important dates and deadlines for each term.

You will receive a mark of 'W' for any courses from which you withdraw.

NAME ____________________________________________________________

NAME.# or OSU ID __________________________________________________

I want to withdraw from the following courses (please list department name and course number):

____________________________________________________________________

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I understand that I will receive a 'W' for this course. Additionally, I understand that withdrawing from this course may impact my expected graduation term.

Student Signature ___________________________ DATE _______________________

Students enrolled in fewer than 12 credit hours are considered part-time. Prior to withdrawing from a course, please consider the effect of part-time enrollment on the following items. Be aware that once you are withdrawn from a course, a petition will be required to re-add the course (and late add fees may apply).

Student Financial Aid/Scholarships http://sfa.osu.edu
Veteran and Military Students http://veterans.osu.edu
Student Health Insurance http://shi.osu.edu
Residence Hall Contract http://urds.osu.edu/housing
International Student Visa http://oia.osu.edu
Automobile Insurance

OFFICE USE

RECEIVED BY _______________ DATE ______/______/_______ ADVISOR ___________________________________________________________