Dual Degree Admissions

The application to pursue a dual degree program may be completed at the time of your first application and no later than the semester prior to graduation. There are two options for admission into a dual degree program.

1) Applicants may first apply to one program. If admitted, follow the steps below to apply to the second program.
   a. Ask your current program’s Graduate Program Coordinator to send a copy of your original application to the KSA Graduate Programs Coordinator (contact information below). We do not require additional materials other than a copy of your original application, though it is recommended that you submit a new statement of intent.
   b. If admitted to the second program, you will be notified and asked to fill out the “Dual Degree Plan Approval Form,” which can be obtained from the Graduate School’s website. Using this form, you will plan out which courses will be used towards each unique program, and which courses can be used as dual credit. This form must be signed by the Graduate Studies Chairs and your assigned faculty advisors from each program.
   c. Once the form is complete, it should be submitted to the Graduate School and a copy of the plan should be given to each program’s coordinator. The student should also keep a copy for his/her own records.

2) Applicants can apply directly to both programs following the application instructions for each program by submitting separate online applications and application fees. Only one copy of transcripts and test scores are required. If you wish to use the same letters of recommendation, you may ask the Graduate Programs Coordinators to include copies in each application. If admitted to both programs, you would be asked to accept one program first and then follow the instructions above to fill out the Dual Degree Plan Approval form to officially enroll in the second program.

KSA Graduate Programs Coordinator mailing address:
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