KNOWLTON SCHOOL
ARCHITECTURE | LANDSCAPE ARCHITECTURE | CITY AND REGIONAL PLANNING
275 WEST WOODRUFF AVENUE, COLUMBUS, OHIO 43210

Master of City and Regional Planning Admissions Information

| Application Deadline | For Autumn 2014: June 1, 2014 | For Spring 2014: November 1, 2013 | For Summer 2014: April 1, 2014 |

Applications received by December 13, 2013 will receive priority consideration for Knowlton funding opportunities.

Applicants can apply to the MCRP program to start in Autumn, Spring or Summer terms, however, it is recommended that students begin their coursework in the Autumn term. Students who are currently in the OSU BSCRP program and wish to apply for the BS/MCRP combined program should see the [BS/MCRP page](#) for more details.

STEP ONE: COMPLETE AND SUBMIT ONLINE

- **OSU Graduate School Admissions Application** [online at gradapply.osu.edu](http://gradapply.osu.edu) (MSTREGPL)
- **Statement of Intent** (1-2 pages; Upload through the online application)
- **Resume or Curriculum Vitae** (No more than 2 pages; Upload through the online application)
- **Three Letters of Recommendation**. In the online application, you will be asked to include recommender names and email addresses. Please check the box to allow each recommender to use the online form. Submission instructions will be automatically sent to recommenders once the application is submitted. Online submissions are preferred.
- **Application Fee** submitted online ($60 for US citizens or permanent residents; $70 for international applicants)
- **Official Graduate Record Examination (GRE) Scores** (OSU reporting code: 1592) GRE scores are only required for applicants whose cumulative undergraduate GPA is below 3.0/4.0 or below a B average on another scale. Applicants wishing to be considered for fellowships must also submit GRE scores.
- **Evidence of English Proficiency** via official TOEFL, IELTS or MELAB scores (OSU reporting code: 1592; for details regarding who is required to submit language scores, go to [gradadmissions.osu.edu](http://gradadmissions.osu.edu) for FAQs).

STEP TWO: COMPLETE AND SUBMIT TO THE OSU GRADUATE ADMISSIONS OFFICE

- **Official Transcripts** from all colleges and universities from which you have received credit (OSU transcripts are not required for credit earned at OSU).

MAILING INFORMATION
**OSU Graduate Admissions Office**
The Ohio State University
Graduate Admissions Office
PO Box 182004
Columbus, OH 43218-2004

**Express Mail** (mail not sent via USPS)
The Ohio State University
Student Academic Services Building
281 West Lane Avenue
Columbus, OH 43210-1132

knowlton.osu.edu
STEP THREE: MONITOR YOUR STATUS ONLINE

Once an application has been submitted, you can monitor the status of your application at gradadmissions.osu.edu. As materials are received, they should be noted as complete online within a week or so. If you believe an item should have been received and is not posted, see below for which office to contact if you would like to inquire. Please note that during the months of December/January, we do receive an influx of applications and processing time may take longer. The MCRP admissions process is done on a rolling basis. Typically, you can expect to receive a decision within a few weeks from submitting the complete application.

With questions regarding, transcripts, or test scores, contact OSU Graduate Admissions (e): gradadmissions@osu.edu (t): 614-292-9444

With any other questions, contact the Knowlton School Graduate Admissions Office (e): ksagradinfo@knowlton.osu.edu (t): 614-292-1404

ADMISSIONS QUALIFICATIONS

Previous Education
To be considered for admission into the MCRP program, a bachelor’s or professional degree (in any discipline) from a department of approved standing and granted by an accredited college or university is required. There are currently no course prerequisites to be eligible for admission into the program, but it is recommended that you have a basic knowledge of statistics, economics, math, and writing prior to starting the program.

GPA
In order to be considered for admission, applicants should generally have at least a 3.0 cumulative undergraduate GPA on a 4.0 scale, or a B average on another scale. If an applicant has taken undergraduate coursework at multiple institutions, the GPA will be combined into one overall undergraduate GPA. Graduate credit is not calculated into the GPA used for admission.

Graduate Record Examination (GRE) Scores
GRE scores are only required for applicants whose cumulative undergraduate GPA is below 3.0/4.0 or below a B average on another scale. Applicants wishing to be considered for fellowships must also submit GRE scores. Valid test scores must be from within the last five years.

English Proficiency Scores
Please refer to the gradadmissions.osu.edu website for details regarding who is required to submit language scores. Also note that Knowlton School TOEFL score requirements are higher than the general OSU requirement. Target scores: 600 paper-based TOEFL, 100 IBT, 86 MELAB, or 8.0 IELTS. Valid test scores must be from within the last two years.