

Master of Landscape Architecture (MLA) Admission Information

ADMISSION QUALIFICATIONS

Previous Education | A bachelor's degree (in any discipline) from an accredited institution is required to be considered for admission to the MLA I program. Advanced placement may be granted to some applicants based on an evaluation of all application materials. Applicants who possess a bachelor of science in landscape architecture or bachelor of landscape architecture degree from an ASLA accredited program may be considered for admission into the MLA II program. Applicants with a landscape architecture degree from an institution outside of the U.S. are typically considered for the MLA I program due to licensure regulations, however advanced placement may be considered. Applicants to the MLA I or MLA II should follow the same application instructions.

GPA | In order to be considered for admission, applicants should generally have at least a 3.0 cumulative undergraduate GPA on a 4.0 scale, or a B average on another scale. If an applicant has taken undergraduate coursework at multiple institutions, the GPA will be combined into one overall undergraduate GPA. Graduate credit is calculated into a separate graduate GPA.

Graduate Record Examination (GRE) Scores | GRE scores are required of all applicants, though the program does not have required minimum GRE scores. Information on the GRE may be found at ets.org/gre. The test must have been taken in the past five years.

English Proficiency Scores | Official TOEFL, IELTS or MELAB scores are required for any applicant whose native language is not English, and who has been educated primarily outside of the U.S. Exclusions and details can be found in the [application instructions](#) and Graduate Admissions [FAQs](#). Target scores are as follows: 600 paper-based TOEFL, 100 IBT, 86 MELAB, or 7.5 IELTS. Valid test scores must be from within the last two years.

Financial Review | Admitted international applicants are required to show evidence that they have sufficient funding to pay for all tuition and living expenses while at the university. Instructions would be sent if/when the applicant is recommended for admission. Please do not send these documents until requested. For more information, see <http://gpadmissions.osu.edu/intl/financial-review.html>

APPLICATION DEADLINE

Fellowship Deadline | January 1, 2017

Autumn 2017 Application Deadline | February 1, 2017

(The program only admits students to start in the Autumn semester. See financial aid page <http://knowlton.osu.edu/financial-aid/graduate> for details on the fellowship).

APPLICATION INSTRUCTIONS

Required application materials are listed below. The OSU Graduate Admissions office administers the online application and a complete set of instructions can be found at <http://admissions.osu.edu/apps/pdfs/g-info.pdf>. Their website also has a list of [FAQs](#) for your reference. For the documents to be uploaded with the online application, allowed file types include the following or similar document types: .doc, .gif, .jpg, .jpeg, .PDF, .png, .ppt, .rtf, .tif, .txt, .xls. Do not upload zipped files or files with non-standard extensions or the document will not be accepted.

- **OSU Graduate Admission Application and Application Fee** | Complete the online application at gpadmissions.osu.edu. The application fee (\$60 for US citizens; \$70 for international applicants) is paid online during submission of the application.
- **Transcripts** | Official transcripts are required from each institution from which college credit was awarded. (OSU transcripts are not required for credit earned at OSU). A scan of an official transcript (front and back) may be uploaded to the online application to fulfill this requirement. If admitted, a final official transcript must be submitted. Mailed transcripts should be sent to the OSU Graduate Admissions Office. See the [application instructions](#) for details.
- **Evidence of English Proficiency** | Official TOEFL, IELTS or MELAB scores are required for any applicant whose native language is not English, and who has been educated primarily outside of the U.S. Exclusions and details can be found in the [application instructions](#) and Graduate Admissions [FAQs](#). To submit official scores, use OSU reporting code 1592 (no department code).

- **Official Graduate Record Examination (GRE) Scores** | Official GRE scores are required for all applicants. To submit official scores, use OSU reporting code 1592 (no department code).
- **Statement of Purpose** | Your 1-2 page statement of purpose should indicate your academic and career goals. Upload the document to your online application.
- **Resume** | Your resume should be 1-2 pages. Upload the document to your online application.
- **Three Letters of Recommendation** | Enter your recommenders' information in the online application including a professional or academic email address for each. Once you have submitted the application, each recommender will receive an email request with a link to submit their letter online.
- **Portfolio** | Applicants may submit a portfolio as an uploaded attachment to the online application, or a hard copy portfolio may be sent to the Knowlton School Graduate Programs Coordinator (address on reverse side). There is no prescribed set of requirements for the portfolio except for restrictions on size. A digital file may not exceed 30MB and a hard copy must be 8.5"x11" or smaller. It is advised to limit the length of the portfolio to 12-24 pages (quality is better than quantity) and please keep the binding simple. We will not return hard copy portfolios unless you enclose a self-addressed stamped envelope with your submission and a request is made after the final decision has been made. Below are suggestions for the portfolio:
 - a) In the case of applicants with prior design experience, the Admissions Committee evaluates portfolios for evidence of conceptual reasoning, design ability, and graphic skills. Examples of work may include, but not be limited to, design documents, sketches, models, digital and hand renderings, free-hand drawing, graphic design, photographs of sculptures, and samples of writing. All work should be personal. In the case of group projects or projects carried out in an office, please clearly indicate your role in the process.
 - b) In the case of applicants without prior design experience, the admissions committee evaluates portfolios for evidence of the candidate's potential to perform in a design program and his/her interest in the discipline. Applicants can express why they want to study landscape architecture graphically, visually, and in writing. This documentation can be recording past experiences (personal, related to school, work, or travel) through photographs, drawings and sketches, and essays. All work should be personal and original.

MONITOR YOUR APPLICATION STATUS ONLINE

Your initial status will first become available 2–3 days after we receive your application and you should monitor the status of your application at appstatus.osu.edu. First time applicants are sent an email assigning an OSU ID and username. Previous OSU students will use their regular OSU login. If your status shows missing letters of recommendation, you can use [this link](#) to send reminders and add new recommenders. As materials are received, they should be marked as complete online within a few days. Test scores and transcripts typically take a couple of weeks to be processed. Note that during the months of December and January, we do receive an influx of applications and processing time may take longer. Please continue to monitor the status of your application and let us know if you have any questions or concerns. Your application status will say "pending" until a decision has been made on your application. When a decision has been made, your status will reflect the decision and you will receive a notification. The majority of admissions decisions and financial aid awards will be made January-March, though notifications may continue through the summer.

QUESTIONS?

With questions regarding the online application, transcripts, and submission of test scores, contact:
OSU Graduate Admissions | (e): gpadmissions@osu.edu (t): 614-292-9444

Regular postal address for mailing within the U.S.

Graduate and Professional Admissions
P.O. Box 182004
Columbus, OH 43218-2004

Express mail address for mailing from outside the U.S.

Graduate and Professional Admissions
Student Academic Services Building
281 W. Lane Ave.
Columbus, OH 43210-1132 USA

With questions regarding the program's admissions requirements, financial aid, and general program questions, contact:
Knowlton School Student Services | (e): knowlton@osu.edu (t): 614-292-1012
Knowlton School | The Ohio State University | 275 West Woodruff Avenue | Room 100A Columbus, Ohio 43210